

Complete Editable Documentation Package (EMS Manual, Risk Assessment Studies, Procedures, Process Flow Charts, Forms, Formats, Audit Checklist, Standard Operating Procedures and Risk Assessment Template etc.)

Sr. No.	List of Directory	Document of Details
1.	Environment Management System Manual	Files in MS. word
2.	Environment Management System Procedures	Files in MS. word
3.	Standard Operating Procedure	Files in MS. word
4.	Formats	Files in MS. Word/Excel
5.	Blank Formats / Templates to retain records	Files in MS. Word/Excel
	Training	Files in MS. Word/Excel
	Purchase	Files in MS. Word/Excel
	Production	Files in MS. Word/Excel
	Housekeeping	Files in MS. Word/Excel
	Maintenance	Files in MS. Word/Excel
	Dispatch	Files in MS. Word/Excel
	Store	Files in MS. Word/Excel
	HRD	Files in MS. Word/Excel
	System and Engineering	Files in MS. Word/Excel
6.	EMS Plans	
	Waste Management Plans	Files in MS. Word/Excel
	Emergency Response & Preparedness Plan	Files in MS. Word/Excel
7.	ISO 14001:2015 Audit Checklist	More than 300 questions
8.	Sample Filled Risk Assessment Template	Files in MS. excel
9.	Filled job description	Files in MS. word

## CONTENTS OF ISO 14001:2015 DOCUMENT TOOL KIT

Prepared By: QA Department

Approved By: CEO

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Our documentation pack is having required documents needed for ISO 14001-2015 certification as recorded underneath. All reports are in word and excel format and you can easily alter it. You can do changes according to your organizational need and within a couple of days your whole archives with all essential framework prerequisites are prepared. In any case, for improving framework we had given many formats and client can choose and make own framework with minor changes.

Environment management system manual describes clause wise details of how ISO 14001 systems are implemented. It covers context of organization, sample policy, objectives, scope, organizational structure as well as large scale requirements from 4 to 10 of EMS 14001:2015 standard.

## **BENEFITS OF USING OUR DOCUMENTATION TOOLKIT**

- 1. By utilizing these documents, you can save a great deal of your valuable time while setting up the ISO system within your organization.
- 2. Take consideration for all the segment and sub segments of ISO standard and assists you with the bettering implementation of whole framework.
- Document pack empowers you to change the content and print as many duplicates as you want. The client can change the records according to their industry and make own ISO reports for their association.
- 4. Readymade layouts and test records are accessible which can diminish your time in report readiness.
- 5. Save much time and cost in report arrangement.
- 6. The review questions help in making amazing review agenda.
- 7. You will gain better influence in your framework because of our demonstrated arrangements.

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